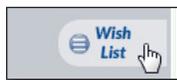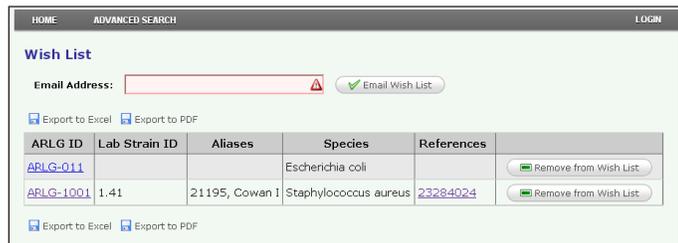## Using Your *Wish List*

On any catalogue page, click **Wish List** in the upper right corner of the page. The *Wish List* page appears.

Logically, for strains to appear here you must have added them from **Search Details** or **Strain Details** pages.

Important! The system does *not* store the contents of your *Wish List*. Depending on your browser and cookie settings, you might not have the contents of your *Wish List* available to you after you navigate away from the catalogue.

► **Editing the *Wish List***

Check the list for completeness. To *add* more strains, conduct a search or browse by species to continue your strain selection. The system informs you if a strain is already in your *Wish List*.

To *remove* a strain:

1   Click the corresponding **Remove from Wish List** button. A success message appears.

2   Click **Ok**.

The strain no longer appears in your list.

► **Exporting the *Wish List* to a PDF File**

Click **Export to PDF**. The .pdf file appears in your browser's *Downloads* folder.

Note: With Windows Internet Explorer, an information box appears across the bottom of the window asking if you want to **Open**, **Save**, or **Save>Save and Open** the file. Select any option.

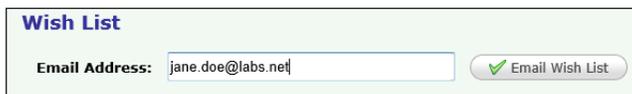► **Exporting the *Wish List* to an Excel Spreadsheet (Local or Email)**

There are two ways to export your list to an Excel file: as a local file or as an email attachment.

• **Local file**. Click **Export to Excel**. The .xlsx file appears in your browser's *Downloads* folder.

Note: With Windows Internet Explorer, an information box appears across the bottom of the window prompting you to **Open**, **Save**, or **Save>Save and Open** the file. Select any option.

• **Email attachment**. You have the option of having the system export the *Wish List* to an Excel file and send it as an attachment to an email address you specify.

Important! If you also want to export your *Wish List* to a local spreadsheet or PDF file (or both), complete that *before* you email. Once you click Email *Wish List*, your *Wish List* is emptied of all its contents.

1   Enter a valid **Email Address**.

2   Click **Email Wish List**.

The system:

• Exports your *Wish List* information to an Excel spreadsheet and attaches the file to an email message.

• Sends the email to the address you entered, showing *ARLG VB Strain Catalogue* as the sender.

• Empties your *Wish List*.

Ending Your Session

To end your visit, simply close the ARLG VB's browser window or tab. Your *Wish List* will be emptied depending on your browser settings.

Learning More

For detailed information about access to strains, visit:
https://www.arlg.org/laboratory-center-strain-access

Getting Help

If you need help with the ARLG VB website, email the ARLG Strain Catalogue Support Team at:
dcri-ARLG VBadmin@mc.duke.edu